

**AGENDA ITEM REQUEST FORM**

**Hays County Commissioners Court**

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

**AGENDA ITEM**

Discussion and possible action to authorize the County Judge to execute a Professional Services Agreement between Hays County and LCCx, LLC d/b/a/ Lackey de Carvajal Cx, related to Commissioning Services for the Public Safety Bond Projects.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
ACTION-MISCELLANEOUS	July 25, 2017	NTE \$423,517.00

**LINE ITEM NUMBER**

**AUDITOR USE ONLY**

**AUDITOR COMMENTS:**

**PURCHASING GUIDELINES FOLLOWED:** YES      **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
	CONLEY	INGALSBE

**SUMMARY**

See the attached summary.



Hays County  
Public Safety Bond Program  
1307 Uhland Road, San Marcos, TX 78666

PROCUREMENT OF PROFESSIONAL SERVICES  
for  
MATERIALS TESTING & INSPECTION AND COMMISSIONING SERVICES  
RFQ 2017-P04

- 1) RFQ 2017-P04 was publicly issued on February 15, 2017.
- 2) Responses were to be submitted by 2:00 pm on March 2.
- 3) No questions were received from any firms regarding the RFQ.
- 4) On March 2, the County received 9 responses from Materials & Testing Firms and 5 responses from Commissioning Firms.
- 5) The respondents for Materials and Testing were:
  - a) Frugo USA
  - b) PSI (San Antonio)
  - c) Terracon
  - d) E TTL
  - e) TSI Laboratories
  - f) Intertek (PSI)
  - g) HVJ
  - h) Raba Kistner
  - i) Kleinfelder – Non-responsive, submitted only one proposal
- 6) The respondents for Commissioning were:
  - a) Lackey de Carvajal
  - b) Rice & Gardener
  - c) Sebesta (dba NV5)
  - d) EMA Consulting Engineers
  - e) EAB
- 7) All respondents met the submission requirements with the exception of Kleinfelder.
- 8) The reviewers of the qualifications were: ECM (Codi Newsom, Troy Kittell, Gary Johnston), Adam Leach, and Captain Davenport. ECM personnel's scores were averaged and only one score was entered into the scoring matrix.
- 9) After review of the summarized scores and discussion during a meeting on March 13, the group came to an agreement that Terracon and Lackey de Carvajal would be the two firms recommended to the Court.