

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Discussion and possible action to select the Prime Strategies, Inc./HNTB Corporation (PSI/HNTB) team as the General Engineering Consultant (GEC) for the Hays County 2016 Road Bond Program State Highway System projects; and to authorize staff and counsel to negotiate contract(s).

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
ACTION-ROADS	August 15, 2017	TBD

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
	JONES	CONLEY

SUMMARY

The GEC would be responsible for managing the development and implementation of the 2016 Road Bond Program projects on the State Highway System, including preliminary engineering, environmental clearance, right-of-way determination and acquisition, utility relocation, construction engineering, and construction and construction management where appropriate. The GEC would also be responsible for coordination with the Texas Department of Transportation (TxDOT) and the Capital Area Metropolitan Planning Organization (CAMPO) on project scheduling, financing/funding, grant opportunities and other matters where appropriate. The GEC would also be responsible for consultant contract and work authorization management, and invoice processing, and would also provide on-going coordination with the County's Transportation Department. The PSI/HNTB GEC Team has assisted the County in the development and implementation of projects on the State Highway System since 2008 with the successful Pass-Through Finance Program voter referendum, and the subsequent Hays County-TxDOT Partnership Program. The last of the nine Pass-Through Finance Program projects, FM 1626 South, is now under construction and the County has already invoiced TxDOT for 25% of the total payback reimbursement. The Partnership Program, which was funded in part with cost savings from the Pass-Through Finance Program and the County's Road Bond Program, is moving forward with one project nearing completion and several others anticipated to be under construction in the coming year. The PSI/HNTB GEC team has provided a high level of quality control in their services, creativity in addressing scheduling, engineering, agency approval, leveraging the County's bond dollars, and funding challenges. Overall, their team has provided quality assistance to the County in delivering projects to the State Highway System in time and on budget. The process to initially select the GEC to negotiate a scope of work and fee proposal, with subsequent action by the Hays County Commissioners Court to approve the contract integrating the negotiated scope of work and fee proposal, follows the process set forth in the Hays County Purchasing Policy and Procedures Manual, revised May 30, 2017.