



# CITY COUNCIL & BOARD OF ADJUSTMENT WORKSHOP & REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St - Dripping Springs, TX

Tuesday, August 11, 2020 at 6:00 PM

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## VIDEOCONFERENCE MEETING

*This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at [acunningham@cityofdrippingsprings.com](mailto:acunningham@cityofdrippingsprings.com) no later than 3:00 PM on the day the meeting will be held.*

*The City Council respectfully requests that all microphones and webcams be disabled unless you are a member of the City Council or Board of Adjustment. City staff, consultants and presenters please enable your microphone and webcam when presenting to the City Council or Board of Adjustment.*

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## AGENDA

### MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/89355013054?pwd=cnpKOFICQ3IweTNKTEFhQzhqS2xCZz09>

**Meeting ID:** 893 5501 3054

**Passcode:** 750828

**Dial Toll Free:**

877 853 5257 US Toll-free

888 475 4499 US Toll-free

**Find your local number:** <https://us02web.zoom.us/j/89355013054>

**Join by Skype for Business:** <https://us02web.zoom.us/skype/89355013054>

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## WORKSHOP

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### CALL TO ORDER AND ROLL CALL

City Council Members:

Mayor Bill Foulds, Jr.

Mayor Pro Tem Taline Manassian

Council Member Place 2 Wade King

Council Member Place 3 Todd Purcell

Council Member Place 4 April Harris Allison  
Council Member Place 5 Travis Crow

Staff, Consultants & Appointed Officials:

City Administrator Michelle Fischer  
Deputy City Administrator Ginger Faught  
City Attorney Laura Mueller  
City Treasurer Gina Gillis  
City Secretary Andrea Cunningham  
Parks & Community Services Director Kelly Schmidt  
Senior Planner Amanda Padilla  
City Engineer Chad Gilpin  
Public Works Coordinator Aaron Reed

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**CITY COUNCIL & BOARD OF ADJUSTMENT REGULAR MEETING**

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*Workshop items are for discussion only and no action will be taken.*

- 1. Discussion regarding the Fiscal Year 2020-2021 Municipal Budget and 2020 Ad Valorem Tax Rate.**

**PLEDGE OF ALLEGIANCE**

**PROCLAMATIONS & PRESENTATIONS**

*No action to be taken on proclamations and presentations. The City Council may choose to discuss and take public comment on these items as necessary.*

- 2. Presentation on Hays County Parks & Open Space Commission's Recommended Projects submitted by the City of Dripping Springs, the Dripping Springs Skate Park Inc., and TIRZ Board No. 1 & 2.**

**PRESENTATION OF CITIZENS**

*A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

**CONSENT AGENDA**

*The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.*

- 3. Approval of the July 14, 2020 City Council & Board of Adjustment Workshop & Regular Meeting Minutes and the July 21, 2020 City Council Regular Meeting Minutes.**
- 4. Approval of the July 2020 City Treasurer's Report.**
- 5. Approval a Resolution of the City Council of the City of Dripping Springs, Texas approving a DSRP Sponsorship Policy to Allow the Dripping Springs Ranch Park Board to recommend, and the City Council to approve, Certain Requests for Reduced Fees for Dripping Springs Ranch Park Use.**
- 6. Approval of a Resolution Accepting Improvements and Approving and Accepting a Maintenance Bond for Western Springs Apartments Wastewater Improvements.**
- 7. Approval of Revised Job Description for the Dripping Springs Ranch Park Event Center Coordinator.**

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**BOARD OF ADJUSTMENT**

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**CALL TO ORDER AND ROLL CALL**

*Board Members:*

Chair Bill Foulds, Jr.  
Board Member Taline Manassian  
Board Member Wade King  
Board Member Todd Purcell  
Board Member April Harris-Allison  
Board Member Travis Crow  
Alternate Board Member Charles Busbey  
Alternate Board Member Joe Volpe

**BOARD OF ADJUSTMENT AGENDA**

- 8. Public hearing and consideration of *postponement* regarding VAR2020-0013: Special Exception Application to consider a special exception request to reduce the side setback to five (5) feet for two (2) corner lots within the Planned Development District No. 10 (PDD 10) at the properties located at 133 Dome Peak Terrace and 159 Delaware Mountains Terrace (Lot 9, Block 9 and Lot 9, Block 10 of Big Sky Ranch, Phase 1). Applicant: Christopher A. Reid, PE**
  - a) Presentation
  - b) Staff Report
  - c) Planning & Zoning Commission Report

- d) Public Hearing
- e) Special Exception

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*CITY COUNCIL*

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## **BUSINESS AGENDA**

- 9. Public hearing and consideration of approval of an Ordinance regarding CUP2020-0007: Application for a Conditional Use Permit to allow the Use Mini-Warehouse – Self Storage located at 2300 W US Hwy 290, Dripping Springs TX 78620, which is Zoned Commercial Services. Applicant: Glenda Jacoby**
  - a) Presentation
  - b) Staff Report
  - c) Planning & Zoning Commission Report
  - d) Public Hearing
  - e) Ordinance for Conditional Use Permit
- 10. Discuss and consider the Appointment of one individual to the Utility Commission as a representative of the Hays Trinity Groundwater Conservation District and for a term ending June 30, 2022.**

## **BUDGET**

- 11. Public hearing and consideration of approval of an Ordinance enacting the Municipal Budget for Fiscal Year 2020-2021; funding municipal purposes; authorizing expenditures; providing for the following: findings of fact: enactment; filing of budget; repealer; severability; effective date; and proper notice and meeting.**
  - a) Staff Report
  - b) Public Hearing
  - c) Budget Ordinance
- 12. Public Hearing on an Ordinance approving the 2020 Ad Valorem Tax Rate and Levy of .2026 per one hundred dollars (\$100.00) of assessed valuation of all taxable property within the Corporate City Limits; providing for penalties and interest; and providing for the following: findings of fact; severability; savings clause; publication and effective date.**
  - a) Staff Report
  - b) Public Hearing
  - c) Tax Rate Ordinance
- 13. Discuss and consider approval of a Resolution ratifying the Municipal Budget for Fiscal Year 2020-2021; funding municipal purposes; authorizing expenditures; filing of budget; repealer; severability; effective date; and proper notice.**

## **REPORTS**

*Reports of Staff, Boards, Commissions, Committees, Boards and Agencies. All reports are on file and available for review upon request.*

14. **Transportation Committee Monthly Report**  
*Jim Martin, Interim Chair*
15. **Economic Development Committee Report**  
*Kim Fernea, Committee Chair*
16. **Maintenance & Facilities Monthly Report**  
*Craig Rice, Maintenance Director*
17. **Parks & Community Services Monthly Report**  
*Kelly Schmidt, Parks & Community Services Director*

## **EXECUTIVE SESSION AGENDA**

*The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

18. **Consultation with City Attorney regarding legal issues related to Emergency Management, Disaster Declaration, and Emergency Orders.** *Consultation with City Attorney, 551.071*
19. **Deliberation of Real Property and Consultation with City Attorney regarding legal issues related to Real Property for the Tax Increment Reinvestment Zone including the Town Center Project and uses and real property in the Triangle and Veterans Memorial Park.** *Consultation with City Attorney, 551.071; Deliberation of Real Property, 551.072*
20. **Deliberate employment, evaluation, duties, and compensation for the following: City Administrator; Deputy City Administrator; City Attorney; Executive Assistant; City Secretary & Municipal Court Clerk; Records Management Clerk; Finance Director; Accounting Clerk; Accounts Receivable Clerk; Communications Director; Receptionist; Information Technology Coordinator; IT Intern; Senior Planner; Planning Assistant Brandon Elliott; Planning Assistant Alicia Lundy-Morse; GIS Analyst; Planning & Development Intern; Emergency Management Coordinator; Public Works Coordinator; Code Enforcement Inspector; Building Official & Utility Coordinator; Building Permit Technician; Residential Plans Examiner & Inspector; Maintenance Director; Maintenance Workers Jim Bass, Sesario Garza, Timothy Tyree, and Bill Stevens; Maintenance & Service Worker; Parks & Community Services Director; Events & Programs Specialist; Program Event Coordinator; Farmers Market Manager; Founders Pool Manager; DSRP Event Center Manager; DSRP Event Center Coordinator; DSRP Customer Service Specialist; DSRP Lead Ranch Hand; DSRP Ranch Hands Sheri Kapanka, Sean Untersee, and Joseph Schorp; DSRP Event Center Technician.** *Personnel Matters, 551.074*
21. **Consultation with City Attorney regarding legal issues related to VAR2020-0013 for the Big Sky Subdivision.** *Consultation with City Attorney, 551.071*

## UPCOMING MEETINGS

### City Council & Board of Adjustment Meetings

August 18, 2020 at 6:00 p.m.

September 8, 2020 at 6:00 p.m. (Workshop 6:00 / Regular Meeting 6:30)

September 15, 2020 at 6:00 p.m.

### Board, Commission & Committee Meetings

August 12, 2020 Utility Commission at 4:00 p.m.

August 18, 2020 Emergency Management Commission at 12:00 p.m.

## ADJOURN

## TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting.*

*Due to the Texas Governor Order, Hays County Order, City of Dripping Springs Disaster Declaration, and Center for Disease Control guidelines related to COVID-19, a quorum of this body could not be gathered in one place, and this meeting will be conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on August 7, 2020 at 3:00 p.m.*

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to the meeting by calling (512) 858-4725.*

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City Secretary