



**City of San Marcos
Cemetery Commission
Meeting Agenda
January 27th, 2021
5:00 p.m.
Virtually via Zoom:
<https://us02web.zoom.us/j/82561290272>
Meeting ID: 825 6129 0272**

I. Call to Order

II. Roll Call

III. 30 Minute Citizen Comment Period:

Each speaker signed up prior to the meeting being called to order will be called in the order in which they signed-up. Each speaker will be provided up to three minutes to speak. Persons wishing to participate (speak) during the Citizen Comment portion of the meeting must email jcase@sanmarcostx.gov prior to 12:00 p.m. the day of the meeting. A call-in number/link will be provided for participation. Written comments can also be submitted to jcase@sanmarcostx.gov for distribution to the board prior to the meeting.

MINUTES

1. Consider approval, by motion, of the November 18th, 2020 regular meeting minutes.

PRESENTATIONS

2. Receive a staff presentation from Jamie Lee Case, Assistant Director of Parks and Recreation, regarding the recent City Council Work Session and direction from City Council regarding Chapter 22 amendments and proposed fees.

ACTION ITEMS

3. Consider, by motion, and hold discussion regarding the donation of Wind Chimes by David Dablegott to the San Marcos Cemetery for installation in the chapel.
4. Consider approval of the second extension of nine additional one-year options to the annual contract for Management & Operations of the San Marcos Cemetery with Gene Bagwell, DBA Maintenance Management. Current contract will expire on March 31, 2021. Continued contract extension will be in the amount of \$155,957.05, a 1.2% increase over 2020.

DISCUSSION

5. Hold discussion regarding amendments to Chapter 22 regarding Placement of Wooden Crosses throughout the Cemetery.

REPORTS

6. Receive a brief report from Commissioner Gina Eben on the condition of the cemetery.
7. Receive a staff update from Mr. Bert Stratemann, Parks Operations Manager, on the Cemetery Master Plan and Columbarium project.

FUTURE AGENDA ITEMS

8. Commission Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

IV. Question and Answer Session with Press and Public.

This is an opportunity for the Press and Public to ask questions related to items on this agenda.

V. Adjournment

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to ADArequest@sanmarcostx.gov.

For more information on the Cemetery Commission, please contact Kari Fontenot at KFontenot3@sanmarcostx.gov.