



## City of San Marcos

### Regular Meeting Historic Preservation Commission February 4, 2021, 5:45 PM

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*The Historic Preservation Commission may adjourn into executive session to consider any item on the agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made on the basis for the Executive Session discussion. The Historic Preservation Commission may also publicly discuss any item listed on this agenda for Executive Session.*

**Due to COVID-19, this will be a virtual meeting. For more information on how to observe the virtual meeting, please visit:**

**<https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>**

**I. Call To Order**

**II. Roll Call**

**III. 30 Minute Citizen Comment Period:** *Persons wishing to comment during the citizen comment period must submit their written comments to [planninginfo@sanmarcostx.gov](mailto:planninginfo@sanmarcostx.gov) no later than **12:00 p.m. (noon)** on the day of the meeting. Timely submitted comments will be read aloud during the citizen comment portion of the meeting. Comments shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read.*

#### **MINUTES**

1. Consider approval, by motion, of the January 7, 2021 regular meeting minutes.

#### **ACTION ITEM**

2. Consideration of Recommendation Resolution 2021-01RR, recommending the City Council authorize an amendment to Appendix C of the San Marcos Design Manual, the Historic District Design Guidelines, to include specific guidelines on accessory dwelling units and other such outbuildings.

#### **PUBLIC HEARINGS**

*Interested persons may join and participate in any of the public hearing items (3) by:*

- 1) Sending written comments, to be read aloud\*; or*
- 2) Requesting a link to speak during the public hearing portion of the virtual meeting, including which item you wish to speak on\*.*

*\*Written comments or requests to join in a public hearing must be sent to [planninginfo@sanmarcostx.gov](mailto:planninginfo@sanmarcostx.gov) no later than **12:00 p.m. (noon)** on the day of the hearing. Comments shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read. Any additional information regarding this virtual meeting may be found at the following link: <https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>*

3. **HPC-21-02 (734 West Hopkins Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Wayne Latchford, on behalf of the Ballard Family, to replace the aluminum siding on the existing, historic age carriage house with new Hardie Horizontal Lap Siding, install new, aluminum clad wood windows along the south elevation of the existing, historic age carriage house, and install a new awning over the new windows on the existing, historic age carriage house and replace the wrought iron gate and a portion of the wooden picket fence along Endicott Street with a new wrought iron sliding gate. (**Note: An associated request to construct a new, 683 square foot, single-story accessory dwelling unit in the rear yard of the property has been withdrawn**).

#### **DISCUSSION ITEMS**

4. Discussion regarding public outreach opportunities for historic preservation initiatives and provide direction to staff.
5. Updates on the following:
  - a. Legacy Business Program
  - b. Dunbar School Building at 801 West MLK Drive
  - c. 3603 Hunter Road Demolition Request (Permit #2020-34068)
  - d. Plaques for local landmarks
  - e. Working with Texas State University regarding historic resources on University property
  - f. Upcoming training and education opportunities

#### **IV. FUTURE AGENDA ITEMS**

Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *(No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.)*

#### **V. Adjournment**

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by

dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to [ADArequest@sanmarcostx.gov](mailto:ADArequest@sanmarcostx.gov).

For more information on the Historic Preservation Commission, please contact Alison Brake, Historic Preservation Officer at 512.393.8232 or [abrake@sanmarcostx.gov](mailto:abrake@sanmarcostx.gov).