

**Commissioners Court March 30, 2021
NOTICE OF A MEETING OF THE
COMMISSIONERS COURT OF HAYS COUNTY, TEXAS**



This Notice is posted pursuant to the Texas Open Meetings Act. (VERNONS TEXAS CODES ANN. GOV. CODE CH.551). The Hays County Commissioners Court will hold a meeting at **9:00 A.M.** on the **30th day of March 2021**, in the Hays County Courthouse, Room 301, San Marcos, Texas. An Open Meeting will be held concerning the following subjects:

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE - Pledge of Allegiance to the American Flag & Pledge of Allegiance to the Texas Flag

ROLL CALL

PUBLIC COMMENTS

At this time **3-MINUTE** comments will be taken from the audience on Non-Agenda related topics. To address the Court, please submit a Public Participation/ Witness Form to the County Clerk. Please Complete the Public Participation/ Witness Form in its Entirety.
NO ACTION MAY BE TAKEN BY THE COURT DURING PUBLIC COMMENTS.

PRESENTATIONS & PROCLAMATIONS

1	4	Recognition of Chief Environmental Health Specialist/Floodplain Administrator Tom Pope for his 36 years of service to Hays County. INGALSBE/SHELL
2	5	Update from the County Judge and staff regarding the Local Disaster Declaration and COVID-19. Possible discussion and action may follow. BECERRA

CONSENT ITEMS

The following may be acted upon in one motion.
A Commissioner, the County Judge, or a Citizen may request items be pulled for separate discussion and/or action.

3	6	Approve payments of County invoices. VILLARREAL-ALONZO
4	7	Approve the payment of United Healthcare claims. VILLARREAL-ALONZO
5	8-18	Approve Commissioners Court Minutes of March 23, 2021. BECERRA/CARDENAS
6	19	Approve the payment of the March 31, 2021 payroll disbursements in an amount not to exceed \$3,975,000.00 effective March 31, 2021 and post totals for wages, withholdings, deductions and benefits on the Hays County website once finalized. BECERRA/RICHEY
7	20-22	Authorize the acceptance of the Texas Indigent Defense Commission FY21 Formula Grant Program in the amount of \$140,485.00. BECERRA/T.CRUMLEY
8	23-24	Authorize the Building Maintenance Department to make needed repairs in the amount of \$51,998 to the Kyle WIC building that was damaged due to broken water lines caused by the recent winter storm and amend the budget accordingly. JONES/T.CRUMLEY
9	25-26	Authorize payment to GT Distributor in the amount of \$529.98 in which no purchase order was issued as required per the County Purchasing Policy. SMITH/HOOD
10	27-29	Authorize payment to On Site Services in the amount of \$575.00 in which no purchase order was issued as required per the County Purchasing Policy. JONES/BORCHERDING
11	30	Ratify the acceptance of a 2009 Chevrolet G-4500 Ambulance valued at \$50,000.00 to the Sheriff's Office and amend the budget accordingly. SHELL/CUTLER
12	31	Authorize the Juvenile Detention Center to accept a grant award from Texas State University related to the HiSET GED Program and amend the budget accordingly. BECERRA/LITTLEJOHN
13	32-37	Authorize the County Treasurer to purchase a replacement Dell OptiPlex 7080 computer valued at \$933.90 and amend the budget accordingly. BECERRA/RICHEY
14	38-43	Authorize the County Auditor to purchase a replacement Dell OptiPlex 7080 computer valued at \$933.90 and amend the budget accordingly. INGALSBE/VILLAREAL-ALONZO
15	44	Authorize the Justice of the Peace, Precinct 1-2 to temporarily increase hours for part-time Justice Clerk, slot 0855-021 from 20 hours per week to 30 hours per week effective April 1, 2021. INGALSBE/MORENO
16	45-46	Authorize the County Judge to execute an addendum to the Master Service Agreement and Lease Product Schedule with Ricoh USA, Inc. to remove the Ricoh copier located in the Law Library. BECERRA

17	47-64	Authorize the County Judge to execute a Contract Amendment with PBS of Texas related to Countywide Janitorial Services pursuant to RFP 2020-P02. BECERRA
18	65-625	Approve specifications for IFB 2021-B08 RM 12 at Winters Mill Parkway and authorize Purchasing to solicit for proposals and advertise. SHELL/BORCHERDING

ACTION ITEMS

ROADS

19	626	Discussion and possible action to consider the release of the revegetation bond #70187175 in the amount of \$103,669.80 for Headwaters at Barton Creek subdivision, Phase 2, and Phase 4, Section 1. SMITH/BORCHERDING
20	627	Discussion and possible action to appoint members to the review and interview committee for RFQ 2021-Q07 General Engineering Consultant-Road Bond. JONES
21	628-632	Discussion and possible action to authorize the County Judge to execute Change Order No. 1 with LJA Engineering, Inc. to provide Right-of-Way Acquisition services for the Darden Hill/Sawyer Ranch Road Intersection Roundabout project in Precinct 4 as part of the Hays County 2016 Road Bond Program and authorize a discretionary exemption per Texas Local Government Code Ch. 262.024(a)(4). SMITH/BORCHERDING
22	633-636	Discussion and possible action to approve Amendment #1 to the Agreement for a Local On-System Improvement Project between Hays County and the Texas Department of Transportation (TxDOT) for the US 290 at Henly Loop project and authorize the County Judge to execute the Amendment #1 to the Agreement for a Local On-System Improvement Project on behalf of Hays County. SMITH/BORCHERDING
23	637-640	Discussion and possible action to authorize the County Judge to execute Supplemental Work Authorization No. 1 to Work Authorization No. 1 with Binkley & Barfield, Inc. for surveying services for the Windy Hill Safety Improvements project in Pct. 2. JONES/BORCHERDING
24	641-644	Discussion and possible action to accept fiscal surety for the construction of street and drainage improvements for in the amount of \$1,045,394.00 for Driftwood Golf and Ranch Club, Phase Two Subdivision (Bond # 1001130669). JONES/BORCHERDING
25	645-651	Discussion and possible action the authorize the County Judge to execute a Interlocal Agreement (ILA) and Memorandum of Understanding (MOU) between Hays County and the City of San Marcos related to Right of Way transfer and transportation at the San Marcos Regional Airport in connection with the FM 110 construction project. INGALSBE

SUBDIVISIONS

26	652-655	SUB-1341; Hold a public hearing with possible action to approve the final plat concerning the Mystic Creek Subdivision, Lot 15, Replat. SMITH/MACHACEK
27	656-664	PLN-1612-PC; Hold a public hearing with possible action to approve the final plat concerning Heaton Hollow, Tract 16, Replat. SHELL/MACHACEK
28	665-669	PLN-1587-PC; Hold a public hearing with possible action to approve the final plat of the Replat of Lots 14 & 15, Rolling Oaks, Section Three Subdivision. SHELL/PACHECO
29	670-674	SUB-751; Anthem, Phase 1A Subdivision (193 Lots). Discussion and possible action to approve final plat and accept fiscal surety for street and drainage improvements. JONES/PACHECO

MISCELLANEOUS

30	675-684	Discussion and possible action to authorize the County Clerk to re-grade the Administrative Assistant II, slot 0272-034 (grade 108) to a Bookkeeper (grade 109) effective April 1, 2021 utilizing available salary savings. BECERRA/CARDENAS
31	685	Discussion and possible action to adopt Hays County Employee Personnel Policy revisions. INGALSBE/MILLER
32	686	Discussion and possible action regarding the Criminal Justice Coordinating Commission including an update on recent Commission and subcommittee meetings. SHELL/INGALSBE
33	687-688	Discussion and possible action to amend the contract for the Swagit Proposal. Adding Agenda Quick software, allowing access to agenda and backup software, as well as automated parliamentary procedures and recording of votes and amend the budget accordingly. BECERRA/CARDENAS
34	689-695	Discussion and possible action to authorize the District Clerk to utilize Kofile Technologies for the Hays County District Clerk Records Preservation Project. INGALSBE/B.CRUMLEY
35	696	Discussion and possible action to accept the Fiscal Year 2020 Hays County Comprehensive Annual Financial Report as audited by ABIP, PC Certified Public Accountants. BECERRA/VILLARREAL-ALONZO

36	697-698	Discussion and possible action to review and approve a preliminary Hays County budget calendar for Fiscal Year 2022. BECERRA/VILLARREAL-ALONZO
37	699	Discussion and possible action to authorize Hays County Human Resources to conduct salary market analysis utilizing benchmark counties and cities as presented. SHELL/MILLER
38	700-730	Discussion and possible action to award TxCDBG Administrative Services to Langford Community Management Services, Inc. and authorize staff and General Counsel to negotiate a contract. SHELL/T.CRUMLEY
39	731-815	Discussion and possible action to execute a contract for RFP 2020-P15 Traffic Counter Inspection and Maintenance between Hays County and JM Engineering, LLC. for contracts procured by the Hays County Purchasing Department. BECERRA
40	816-818	Discussion and possible action related to proposed bills in the 87th Regular Session of the Texas Legislature, including but not limited to consideration of a bill proposing to create an additional District Court within Hays County; and to consider adoption of resolution(s) regarding proposed bills. The Court may opt to withdraw to Executive Session during this item to consult with legal counsel pursuant to Texas Government Code 551.071. SMITH

EXECUTIVE SESSIONS

The Commissioners Court will announce it will go into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel to discuss matters of land acquisition, litigation, and personnel matters as specifically listed on this agenda. The Commissioners Court may also announce it will go into Executive Session, if necessary, to receive advice from Legal Counsel regarding any other item on this agenda.

41	819	Executive Session pursuant to Sections 551.071 and 551.074 of the Texas Government Code: consultation with counsel and deliberation regarding employment and duties of the Administrative Assistant position in the office of the Hays County Judge. Possible discussion and/or action may follow in open Court. BECERRA
42	820	Executive Session pursuant to Sections 551.071 and 551.074 of the Texas Government Code: consultation with counsel and deliberation regarding employment and duties of the Hays County Chief of Staff position. Possible discussion and/or action may follow in open Court. BECERRA
43	821	Executive Session pursuant to Sections 551.071 and 551.074 of the Texas Government Code: consultation with counsel and deliberation regarding employment and duties of all positions in the Hays County Development Services office. Possible discussion and/or action may follow in open Court. INGALSBE

STANDING AGENDA ITEMS

The Commissioners Court utilizes Standing Agenda Items to address issues that are frequently or periodically discussed in court. This section allows the Court to open the item when a need for discussion arises.

44	Discussion and possible action related to the burn ban and/or disaster declaration. BECERRA
45	Discussion related to the Hays County inmate population, to include current population counts and costs. BECERRA
46	Discussion of issues related to the Hays County Jail, and the planning of projects pertaining to the public safety facilities needs within the County. Possible action may follow. INGALSBE/CUTLER

ADJOURNMENT

Posted by 5:00 o'clock P.M. on the 26th day of March, 2021

COMMISSIONERS COURT, HAYS COUNTY, TEXAS

CLERK OF THE COURT

Hays County encourages compliance with the Americans with Disabilities Act (ADA) in the conduct of all public meetings. To that end, persons with disabilities who plan to attend this meeting and who may need auxiliary aids such as an interpreter for a person who is hearing impaired are requested to contact the Hays County Judge's Office at (512) 393-2205 as soon as the meeting is posted (72 hours before the meeting) or as soon as practical so that appropriate arrangements can be made. While it would be helpful to receive as much advance notice as possible, Hays County will make every reasonable effort to accommodate any valid request regardless of when it is received. Braille is not available.