



**City of San Marcos
Cemetery Commission
Meeting Agenda
October 27, 2021
San Marcos Activity Center
501 E. Hopkins
4:00 p.m.**

Virtually via Zoom:

<https://us02web.zoom.us/j/87205321261>

I. Call to Order

II. Roll Call

III. 30 Minute Citizen Comment Period:

Each speaker signed up prior to the meeting being called to order will be called in the order in which they signed-up. Each speaker will be provided up to three minutes to speak. Persons wishing to participate (speak) during the Citizen Comment portion of the meeting must email jcase@sanmarcostx.gov prior to 12:00 p.m. the day of the meeting. A call-in number/link will be provided for participation. Written comments can also be submitted to jcase@sanmarcostx.gov for distribution to the board prior to the meeting.

MINUTES

1. Consider approval, by motion, of the August 25, 2021, regular meeting minutes.

ACTION ITEMS

2. Consider approval, by motion, of the 2022 Cemetery Commission meeting Calendar and hold discussion regarding if the start time of the meeting needs to be modified.
3. Discuss and consider granting approval of a request from Ms. Cora Dietzmann for the placement of a custom iron monument at the gravesite of her brother Paul Cervantes.
4. Discuss and consider granting permission to the Moon-McGehee Chapter of the Daughters of the Republic of Texas (DRT) in San Marcos to add a DRT Memorial Medallion to the headstone of Carrie Cochran who is buried in the old original section of the cemetery (T-67-3).
5. Discuss and consider a request from Ms. Cecelia Adair to install bird feeders and bird houses at her husband's gravesite Woodlawn 8-145-1.
6. Discuss and consider changing the date of the November 2021 meeting due to the Thanksgiving holiday.

DISCUSSION ITEMS

7. Receive an update from Gene Bagwell and hold discussion regarding headstones or grave markers in the cemetery, including but not limited to, tombstone criteria and cleaning.
8. Receive a staff update regarding tree removals from Kelly Eby, Urban Forester.
9. Receive an update and hold discussion regarding the number of available cemetery lots currently available for purchase.
10. Receive an update and hold discussion regarding water faucets in the Woodlawn addition.

REPORTS

11. Receive a brief report from Commissioner Gina Eben on the condition of the cemetery.
12. Receive a brief staff report on the status of the Columbarium project construction schedule.

FUTURE AGENDA ITEMS

13. Commission Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

IV. Question and Answer Session with Press and Public.

This is an opportunity for the Press and Public to ask questions related to items on this agenda.

V. Adjournment

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to ADArequest@sanmarcostx.gov.

For more information on the Cemetery Commission, please contact the Parks and Recreation Department at parksinfo@sanmarcostx.gov