



**City of San Marcos  
Cemetery Commission  
Meeting Agenda  
December 8, 2021  
Grant Harris, Jr. Building  
Conference Room  
401 E. Hopkins  
4:00 p.m.**

**Virtually via Zoom:**

<https://us02web.zoom.us/j/87205321261>

**I. Call to Order**

**II. Roll Call**

**III. 30 Minute Citizen Comment Period:**

*Each speaker signed up prior to the meeting being called to order will be called in the order in which they signed-up. Each speaker will be provided up to three minutes to speak. Persons wishing to participate (speak) during the Citizen Comment portion of the meeting virtually must email [jcase@sanmarcostx.gov](mailto:jcase@sanmarcostx.gov) prior to 12:00 p.m. the day of the meeting. A call-in number/link will be provided for participation. Written comments can also be submitted to [jcase@sanmarcostx.gov](mailto:jcase@sanmarcostx.gov) for distribution to the board prior to the meeting. Those wishing to speak in person may sign up in person on the day of the meeting.*

**MINUTES**

1. Consider approval, by motion, of the October 27, 2021, regular meeting minutes.

**ACTION ITEMS**

2. Discuss and consider granting approval of a request from Ms. Cora Dietzmann for the placement of a custom iron monument at the gravesite of her brother Paul Cervantes.
3. Discuss and consider adding clarifying language to the Rules and Regulations regarding bird feeders and bird houses.

**DISCUSSION ITEMS**

4. Receive a staff update regarding the upcoming Wreaths Across America event being held on Saturday, December 18.
5. Receive a staff update regarding tree removals in the cemetery.
6. Receive an update and hold discussion regarding water faucets in the Woodlawn addition.

7. Receive a list of proposed street names to consider from Commissioner Downey.

## **REPORTS**

8. Receive a brief report from Commissioner Gina Eben on the condition of the cemetery.

9. Receive a brief staff report on the status of the Columbarium project construction schedule.

## **FUTURE AGENDA ITEMS**

10. Commission Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

## **IV. Question and Answer Session with Press and Public.**

*This is an opportunity for the Press and Public to ask questions related to items on this agenda.*

## **V. Adjournment**

### Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to [ADArequest@sanmarcostx.gov](mailto:ADArequest@sanmarcostx.gov).

For more information on the Cemetery Commission, please contact the Parks and Recreation Department at [parksinfo@sanmarcostx.gov](mailto:parksinfo@sanmarcostx.gov)