



NOTICE OF MEETING OF THE
CITY COUNCIL
OF
BUDA, TX

5:30 PM - Tuesday, February 15, 2022
Joint Meeting with Buda Economic Development Corporation
Council Chambers, Room 1098
405 E. Loop Street, Building 100
Buda, TX 78610

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular City Council Meeting** of the City of Buda, TX, will be held at which time the following subjects will be discussed and may be acted upon.

A. CALL TO ORDER

Please turn off your cell phone when you approach the podium.

B. INVOCATION

Pastor Mark Pecina of Faith Builders

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

E. ITEMS OF COMMUNITY INTEREST

F. PROCLAMATION

- F.1. [Tripp Childress Day, to host a medical benefit on February 27, 2022, to be received by #TrippsArmy representatives](#)**

[PROC Tripps Day.pdf](#)

- F.2. [President George Washington Day, February 22, 2022, to be received by Stuart Hoyt, Registrar and Proclamation Committee Member of the Texas Sons of the American Revolution, William Hightower Chapter 35](#)**

[PROCLAMATION-WBD 2022.pdf](#)

G. PUBLIC COMMENT / PUBLIC TESTIMONY

Members of the public who wish to participate in Public Comment must complete a form and turn it into the City Clerk before the period provided for Public Comment is called for consideration by the presiding officer. Members of the public who wish to participate during the Public Testimony period provided for any item on the agenda must complete a form and turn it into the City Clerk before the item they wish to participate in is called for consideration by the presiding officer.

H. CONSENT AGENDA [PUBLIC TESTIMONY]

All matters listed under this item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Council Member on any item, that item will be removed from the consent agenda and will be considered separately.

H.1. Approval of the February 1, 2022 City Council Minutes (City Clerk Alicia Ramirez)

[2022-0201 DRAFT Minutes.pdf](#)

H.2. Acceptance of the City's Investment Report for the quarter ending December 31, 2021 (Director of Finance Bianca Redmon)

[Agenda Item Report_Q1 Investment Report.docx](#)
[Quarterly Investment Report - December](#)

H.3. Submittal of the Fiscal Year 2022 First Quarter Financial Update (Director of Finance Bianca Redmon)

[1st Quarter Financial Update](#)

H.4. Approval of a Buda Economic Development Corporation (BEDC) FY21-22 budget amendment to allocate additional funds in an amount not to exceed \$8,500 (Eighty-five hundred dollars) for Professional Development of BEDC staff (BEDC Executive Director Traci Anderson)

H.5. Authorization for the City Manager to execute an agreement with the St. David's Foundation for the "Libraries for Health" program and grant (Library Director Melinda Hodges)

[St. David's Foundation Grant Agreement - City of Buda.pdf](#)

H.6. Adoption of a Resolution authorizing a Letter of Commitment and authorizing the Task Force on Aging to submit the necessary documentation for the City of Buda to apply to join the AARP Age-Friendly Communities Network (Executive Assistant to City Manager Isabel Fernandez and Jeff Kaufman of the Taskforce on Aging)

[AFC Application input doc \(003\).docx](#)
[Resolution AFC \(002\).docx](#)
[Letter of Commitment.docx](#)

I. WORKSHOP

I.1. Joint Workshop between the Buda EDC and the City of Buda City Council to review, discuss, consider, and approve the Incentive Policy (BEDC Executive Director Traci Anderson)

[Buda-TX-Incentives-Policy-Resolution-2022-02-10-CLEAN-w Policy-Application.pdf](#)
[Buda Incentive Policy - 2018 \(1\).pdf](#)

J. PRESENTATIONS

J.1. Presentation and discussion of the 2021 Racial Profiling Statistics Report (Police Chief Bo Kidd)

[Racial Profiling Report.pdf](#)
[RacialProfilingPresentation2021.pptx](#)

[TCOLE Analysis Report.pdf](#)

- J.2. Presentation of the Police Department Staffing Study (Police Chief Bo Kidd & Human Resources Director Vicki Fuchs, John Scruggs of The Matrix Group)**

K. REGULAR AGENDA

- K.1. Deliberation and possible action to authorize the City Manager to execute a professional services agreement with K. Friese and Associates in response to a Request for Qualifications for Water Master Planning Services (RFQ 22-003) (Purchasing Manager Charles Oberrender and Senior Project Engineer Angela Kennedy) [PUBLIC TESTIMONY]**

[Scope of Work and Budget - Water Master Plan \(KFA\).pdf](#)

[W03 WMP CIP FY2022 - 26 Adopted.pdf](#)

[RFQ 22-003 Water Master Plan Overall Evaluation Scoring Matrix.pdf](#)

- K.2. Deliberation and possible action to authorize the City Manager to execute a professional services agreement with Freese & Nichols, Inc., to conduct a water and wastewater impact fee update study (City Engineer John Nett; Jessica Vassar, Freese & Nichols) [PUBLIC TESTIMONY]**

[Impact Fee Update Study FNI PSA \(021022\).pdf](#)

[2-15-22 City Council Meeting FNI Presentation.pptx](#)

- K.3. Deliberation and possible action to award contract #2022-002 for Municipal Court and Utility Collection Services and to authorize the City Manager to execute said contract (Finance Director Bianca Redmon, Purchasing Manager Charles Oberrender) [PUBLIC TESTIMONY]**

[Agenda Item Report](#)

[22-002 Scoring Matrix Summary](#)

[Bid Tab for RFP 22-002 Municipal Court Collection Services.pdf](#)

- K.4. Deliberation and possible action to approve a Hotel Occupancy Tax Reimbursement Grant for Buda Crawfest hosted by Happy Hobo LLC at the Buda Amphitheater and City Park on February 26, 2022 (Destination Services Director Lysa Gonzales) [PUBLIC TESTIMONY]**

[Exhibit B - Sponsorship Info.pdf](#)

[Exhibit A - Buda Crawfest 2022 HOT Grant_Redacted.pdf](#)

- K.5. Deliberation and possible action regarding the committee appointment to City of Buda Information Technology Committee (City Clerk Alicia Ramirez) [PUBLIC TESTIMONY]**

- K.6. Mayor's report on Emergency Management Director activities related to the declared state of disaster regarding COVID-19 and discuss and consider any action or direction considered appropriate and necessary by the City Council to respond to the current State of Disaster as renewed by the Texas Governor**

L. EXECUTIVE SESSION

L.1. The Council will recess its open session and convene into executive session pursuant to Texas Government Code on the following: 1) Section 551.071 (Consultation with Attorney) regarding Barr Co., AIA, v. City of Buda, Cause No. 21-0838, in the District Court of Hays County, and related matters, and 2) Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters) pertaining to the recruitment of a City Manager.

M. RECONVENE INTO REGULAR SESSION AND TAKE ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

N. CITY MANAGER'S REPORT

COVID-19, 2014 & 2021 Bond Program, Capital Improvement Projects, Destination Services Projects, Developments, Drainage Projects, Engineering Department, Finance Department, General/Special Election, Grant Related Projects, Human Resources, Law Enforcement, Legislative Update, Library Projects, Main Street Program, Parks & Recreation Department, Planning Department, Redistricting Program, Road Projects, Status-Future Agenda Request, Special Projects, Transportation, Wastewater Projects, and Water Projects (City Manager Kenneth Williams)

O. CITY COUNCIL'S BOARD AND COMMITTEE REPORTS

*Alliance Regional Water Authority (Urbanovsky)
Buda Economic Development Corporation (Ture & Davidson)
Capital Area Council of Governments General Assembly (Urbanovsky)
Capital Area Council of Governments Clean Air Coalition (Ture)
Combined Emergency Communication Center (Urbanovsky)
Dupre Local Government Corporation (Davidson, Smith, & Urbanovsky)
Greater San Marcos Partnership (Urbanovsky)*

*City of Buda Audit Committee (Cummings, Davidson, & Ture)
City of Buda Information Technology Committee (Bryant, Daugereau, & Smith)
City of Buda Board & Commission Nomination Committee (Bryant, Cummings, & Daugereau)
City of Buda City Park Planning/Programming Ad-Hoc Committee (Daugereau, Smith, & Ture)
City of Buda Planning Mobile Food Vendor Ad-hoc Committee (Davidson)
City of Buda Water/Wastewater Committee (Davidson, Daugereau, & Urbanovsky)*

P. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

P.1. Update on Pending Items requested by City Council

[Pending Items.pdf](#)

Q. ADJOURNMENT

Requests for accommodations must be made 48 hours prior to the meeting. Please contact the City Clerk at (512) 523-1014, or FAX (512) 641-5817 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Buda, was posted on the bulletin board in front of Buda City Hall, which is readily accessible to the public at all times, by 6:00 pm on February 11, 2022.



/s/

Alicia Ramirez
City Clerk

Meetings scheduled in the Council Chambers are set up to publicly broadcast meetings. You may be audio and video recorded while in this facility. Meetings scheduled in other City Facilities are set up to publicly audio record meetings. You may be audio recorded in the other City Facilities.

In accordance with Article III, Section 3.10, of the Official Code of the City of Buda, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details on Council meetings may be obtained from the City Clerk's Office, or video of the entire meeting may be downloaded from the website. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

A Public Comment period will be provided to allow for members of the public to participate and speak to the City Council on any topic that is not on the meeting agenda. At this time, comments will be taken from the audience on non-agenda related topics. A Public Testimony period will be provided at each meeting of the City Council to allow members of the public to participate and speak to the City Council on any topic that is on the meeting agenda, prior to any vote on the matter up for consideration. During these periods, the presiding officer shall routinely provide three (3) minutes to each person who desires to speak but may provide no less than one (1) minute and no more than five (5) minutes to each person addressing the City Council. The amount of time provided to each person, if altered by the presiding officer, shall be announced by the presiding officer prior to recognizing persons to speak and shall be objectively applied to all persons speaking during Public Comment or each Public Testimony period.

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.