



DRIPPING SPRINGS  
Texas

# CITY COUNCIL & BOARD OF ADJUSTMENT REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Tuesday, January 18, 2022 at 6:00 PM

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## AGENDA

### CALL TO ORDER AND ROLL CALL

#### City Council Members

Mayor Bill Foulds, Jr.

Mayor Pro Tem Taline Manassian

Council Member Place 2 Wade King

Council Member Place 3 Geoffrey Tahuahua

Council Member Place 4 April Harris Allison

Council Member Place 5 Sherrie Parks

#### Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer

Deputy City Administrator Ginger Faught

City Attorney Laura Mueller

City Treasurer Shawn Cox

City Secretary Andrea Cunningham

Communications & Marketing Director Lisa Sullivan

Parks & Community Services Director Kelly Schmidt

Planning Director Howard Koontz

Senior Planner Tory Carpenter

Planning Assistant Warlan Rivera

Planning & Zoning Commission Chair Mim James

TIRZ Project Manager Keenan Smith

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### PLEDGE OF ALLEGIANCE

### PROCLAMATIONS

1. **Proclamation of the City of Dripping Springs Memorializing Wayne E. Smith.** *Sponsor: Mayor Foulds, Jr.*

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained*

*within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

## **BOARD OF ADJUSTMENT**

### **CALL TO ORDER AND ROLL CALL**

#### **Board of Adjustment Members**

Board Chair Bill Foulds, Jr.

Board Member Taline Manassian

Board Member Wade King

Board Member Geoffrey Tahuahua

Board Member April Harris Allison

Board Member Sherrie Parks

Alternate Board Member Charles Busbey

Alternate Board Member Joe Volpe

### **BOARD OF ADJUSTMENT AGENDA**

- 2. Public hearing and consideration of approval of VAR2021-0022: an application for Special Exception to allow the expansion of a nonconforming structure located at 102 Bluff Street, Dripping Springs, Texas. Applicant: Joe Grasso, P.E.; Doucet & Associates.**

- a. Applicant Presentation
- b. Staff Report
- c. Public Hearing
- d. Special Exception

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## **CITY COUNCIL**

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### **CONSENT AGENDA**

*The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.*

- 3. Approval of the January 4, 2022, City Council regular meeting minutes.**

4. **Approval of the December 2021 City Treasurer's Report.**
5. **Approval of Parks & Community Services department seasonal program staff job descriptions for Coyote Kids Nature Camp. *Sponsor: Council Member Parks.***
6. **Approval of a Resolution of the City of Dipping Springs, Texas, approving and accepting a construction bond for Driftwood Club Core Phase 1 water and wastewater.**
7. **Approval of a Resolution of the City of Dipping Springs, Texas, approving and accepting a construction bond for Driftwood Club Core Phase 2 water and wastewater.**

## **BUSINESS AGENDA**

8. **Discuss and consider approval of a Professional Services Agreement between the City of Dipping Springs and HDR Engineering, Inc. related to the TIRZ Old Fitzhugh Road Project. *Sponsor: Mayor Pro Tem Manassian***
9. **Discuss and consider approval of expenditure of funds on Rob Shelton Improvements as provided for in the Ashton Woods (Cannon) Off Site Road Agreement. *Applicant: Steven Pierce, Ashton Woods***
10. **Consideration and discussion regarding approval of a Proposal for a City Hall Needs Assessment from HDR Engineering, Inc. and authorization of City Staff to negotiate and execute a Professional Services Agreement with HDR Engineering for a City Hall Needs Assessment and to issue Task Orders #1 and #2. *Sponsor: Mayor Foulds, Jr.***
11. **Public hearing and consideration of approval of an Ordinance of the City of Dipping Springs, Texas amending the current 2021-2022 Fiscal Year Budget; Finding Municipal Purposes; Authorizing Expenditures.**
12. **Discuss and consider selection of contractor and alternates from statements of qualifications for Comprehensive Planning services to update the City's Comprehensive Plan and authorize staff to finalize Professional Services Agreement with selected contractor. *Sponsor: Mayor Foulds, Jr.***
13. **Discuss and consider approval of a Resolution and Agreement extending access to City health benefits to the Dipping Springs Visitors Bureau under current City contract with Texas Municipal League Health Benefits Pool. *Sponsor: Mayor Foulds, Jr.***
14. **Discuss and consider approval of the Dipping Springs High School Baseball Booster Club's request for a street closure of Bluff Street and Wallace to host their annual washer tournament fundraiser on February 12, 2022. *Sponsor: Council Member Parks.***
15. **Public hearing and consideration of approval of CUP2021-0006: an application for a Conditional Use Permit for an accessory dwelling unit at 106 Bonnie Drive, Dipping Springs, Texas. *Applicant: Todd Larsen***
  - a. Applicant Presentation
  - b. Staff Report
  - c. Public Hearing
  - d. Conditional Use Permit

- 16. Discuss and consider approval of Administrative Leave Request for Sherry Canady, Records Management Clerk. Sponsor: Mayor Foulds, Jr.**

## **REPORTS**

*Reports of Staff, Boards, Commissions, Committees, Boards and Agencies. All reports are on file and available for review upon request. The City Council may provide staff direction; however, no action may be taken.*

## **EXECUTIVE SESSION AGENDA**

*The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

- 17. Consultation with City Attorney regarding legal issues related to planning matters, wastewater capacity, comprehensive plan, and processes related to approvals. Consultation with City Attorney, 551.071**
- 18. Consultation with City Attorney and deliberation regarding real property related to Village Grove project. Consultation with Attorney, 551.071; Deliberation regarding Real Property, 551.072**
- 19. Deliberation of Personnel Matters regarding the job description, compensation, benefits, and employment of the Records Management Clerk. Deliberation of Personnel Matters, 551.074**
- 20. Consultation with City Attorney and Deliberation of Real Property regarding property acquisition related to the South Regional Water Reclamation Project. Consultation with City Attorney, 551.071; Deliberation of Real Property, 551.072**

## **UPCOMING MEETINGS**

### **City Council & Board of Adjustment Meetings**

January 25, 2022, at 5:00 p.m. (Exceptions & Waivers)  
February 1, 2022, at 6:00 p.m. (CC & BOA)  
February 8, 2022, at 5:00 p.m. (Exceptions & Waivers)  
February 15, 2022, at 6:00 p.m. (CC)  
February 22, 2022, at 5:00 p.m. (Exceptions & Waivers)

### **Board, Commission & Committee Meetings**

January 20, 2022, Farmers Market Committee at 10:00 a.m.  
January 20, 2022, Emergency Management Commission at 12:00 p.m.  
January 24, 2022, Transportation Committee at 3:30 p.m.  
January 24, 2022, Founders Day Commission at 6:30 p.m.  
January 25, 2022, Planning & Zoning Commission at 6:00 p.m.

January 26, 2022, Economic Development Committee at 4:00 p.m.

**ADJOURN**

**TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING**

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **January 14, 2022, at 1:00 p.m.***

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City Secretary

*This facility is wheelchair accessible. Accessible parking spaces are available. Request for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*