



**NOTICE OF MEETING OF THE
PLANNING AND ZONING COMMISSION
OF
BUDA, TX
6:30 PM - Tuesday, May 10, 2022
Council Chambers, Room 1098
405 E. Loop Street, Building 100
Buda, TX 78610**

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular Planning & Zoning Meeting** of the City of Buda, TX, will be held at which time the following subjects will be discussed and may be acted upon.

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE FLAGS OF THE UNITED STATES AND TEXAS

PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

D. ROLL CALL

*Chair Jeffrey Cottrill
Vice-Chair Emily Jones
Commissioner Henry Altmiller
Commissioner Virginia Jurika
Commissioner Jim Ladner
Commissioner Meghan McCarthy
Commissioner David Nuckels*

E. PUBLIC COMMENTS/PUBLIC TESTIMONY

Members of the public who wish to participate in Public Comment must complete a form and turn it into the City Clerk before the period provided for Public Comment is called for consideration by the presiding officer. Members of the public who wish to participate during the Public Testimony period provided for any item on the agenda must complete a form and turn it into the City Clerk before the item they wish to participate in is called for consideration by the presiding officer.

F. CONSENT AGENDA

- F.1. [Approval of the minutes of the regular meeting of the Planning and Zoning commission held April 26, 2022.](#)**

[PZ 4.26.2022 MINUTES.docx](#)

- F.2. [Consideration and approval of the Final Plat of Buda Central Fire Station No. 1 Subdivision, being 8.86 +/- acres out of the SVR Eggleston Survey 3. Abstract No. 5, City of Buda, Hays County, TX generally located](#)**

southeast of the intersection of Bluff Street and Jack C. Hays Trail (FM 2770) (FP 22-08) (Planner I Tyler Frost)

[Fire Station FP 22-08 SR.pdf](#)

[FP 22-08 Fire Station Plat.pdf](#)

[HCESD 8 CH791 Interlocal Agreement Fire Station 2021-1217.pdf](#)

- F.3. Consideration and approval of the Final Plat of Hillside Park Subdivision, being 5.98 +/- acres of the D.C. Burleson Survey, Abstract No 660, the Edward Burleson Survey, Abstract No. 36, the W.A. Moor Survey, abstract No. 331, and the George Herder Survey, Abstract No 239, Hays County Texas, generally located northwest of the intersection of Hillside Terrance and FM 2001 in the Buda ETJ (FP 20-16). (Planner I Tyler Frost)**

[Hillside Park FP 20-16 SR.pdf](#)

[FP 20-16 Hillside Park Plat.pdf](#)

[Hillside Park - 1445 Approval letter.pdf](#)

G. REGULAR AGENDA

- G.1. Continuation, discussion, and possible action regarding a Zoning Map Amendment request from Interstate 35 Business (B3) to Planned Development (PD) for the property to be known as Dacy Lane Townhomes, located in the A0054 - D W Burnett Mrs & A0198 N M Gatlin Surveys being 43.686 +/- acres , located at southwest corner of Suffield Drive and Dacy Lane, Buda, TX 78610. (Z 21-07) (Planning Director Melissa McCollum).**

[Dacy Lane PD Z 21-07 05.10.22.pdf](#)

[2022.05.06 32362268 1 Meritage - Dacy Lane PD - Exhibit B - PD Design Statement \[city\].docx](#)

[2022.04.22 Exhibits.pdf](#)

[Parks and Rec Minutes 02.23.2022.pdf](#)

- G.2. Public Hearing, consideration, and discussion regarding proposed text amendments to the Buda Code of Ordinances and the Unified Development Code (UDC) to authorize the Planning and Zoning Commission to hear and decide variances, special exceptions and providing for variances and appeals related to Section 4.02 of the UDC for signs within the City limits or extraterritorial jurisdiction (ETJ) and establishing procedures and criteria for such variances and appeals. (Planning Director Melissa McCollum)**

[20220510-Buda-SR-Sign Variances Staff Report.pdf](#)

[20220506-Buda-ORD-Sign Review Board-v8.docx](#)

H. PLANNING DIRECTOR'S REPORTS

COVID-19, Developments, Engineering Department, FY 2022 Budget, Transportation Mobility and Master Plan, 2014 & 2021 Bond Program, Capital Improvement Projects, Drainage Projects, Wastewater Projects, and Water Project, General/Special Election, Grant Related Projects, Legislative Update, Library Projects, Main Street Program, Buda Economic Development Corporation (EDC), Tourism Projects, Parks & Recreation Department, Historic Preservation Commission, Sustainability Commission, MFV Ad Hoc Committee, Road Projects, Status-Future Agenda Request, Strategic Plan (Planning Director Melissa McCollum)

I. COMMISSION REQUEST FOR FUTURE AGENDA ITEMS

J. ADJOURNMENT

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact City Hall at (512) 312-0084, or FAX (512) 312-1889 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Planning and Zoning Commission of the City of Buda, was posted on the bulletin board in front of Buda City Hall, which is readily accessible to the public at all times, by 5:00 pm on DATE, 20__.

/s/_____
Melissa McCollum, AICP
Planning Director / Board Liaison



Meetings scheduled in the Council Chambers are set up to publicly broadcast meetings. You may be audio and video recorded while in this facility. Meetings scheduled in other City Facilities are set up to publicly audio record meetings. You may be audio recorded in the other City Facilities.

In accordance with Article III, Section 3.10, of the Official Code of the City of Buda, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details on meetings may be obtained from the Board Liaison, or video of the entire meeting may be downloaded from the website. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

A Public Comment period will be provided to allow for members of the public to participate and speak to the Board/Commission on any topic that is not on the meeting agenda. At this time, comments will be taken from the audience on non-agenda related topics. A Public Testimony period will be provided at each meeting of the Board/Commission to allow members of the public to participate and speak to the Board/Commission on any topic that is on the meeting agenda, prior to any vote on the matter up for consideration. During these periods, the presiding officer shall routinely provide three (3) minutes to each person who desires to speak but may provide no less than one (1) minute and no more than five (5) minutes to each person addressing the Board/Commission. The amount of time provided to each person, if altered by the presiding officer, shall be announced by the presiding officer prior to recognizing persons to speak and shall be objectively applied to all persons speaking during Public Comment or each Public Testimony period.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.