



**City of San Marcos  
Cemetery Commission  
Meeting Agenda  
May 25, 2022  
Grant Harris, Jr. Building  
Conference Room  
401 E. Hopkins  
4:00 p.m.**

**Virtually via Zoom:**

<https://us02web.zoom.us/j/81048325352>

**I. Call to Order**

**II. Roll Call**

**III. 30 Minute Citizen Comment Period:**

*Each speaker will be provided up to three minutes to speak. Persons wishing to participate (speak) during the Citizen Comment portion of the meeting virtually must email [jcase@sanmarcostx.gov](mailto:jcase@sanmarcostx.gov) prior to 12:00 p.m. the day of the meeting. A call-in number/link will be provided for participation. Written comments can also be submitted to [jcase@sanmarcostx.gov](mailto:jcase@sanmarcostx.gov) for distribution to the board prior to the meeting. Those wishing to speak in person may sign up in person on the day of the meeting. Each speaker signed up prior to the meeting being called to order will be called in the order in which they signed-up.*

**MINUTES**

1. Consider approval, by motion, of the April 27, 2022, regular meeting minutes.

**ACTION ITEMS**

**DISCUSSION ITEMS**

2. Hold discussion regarding the language and requirements provided within Section 22.010. Interments of the Cemetery Ordinance. Edits to subsection (d), (e), and (h) to include shrouding and ecofriendly burials.
3. Hold discussion regarding the language and requirements provided within Section 22.014. Decorations of lots, crypts, and niches subsection (7) Monuments must be located before construction of any foundation.
4. Hold discussion regarding the language and requirements provided within Section 22.015. Miscellaneous Prohibitions; penalty for violations subsection (5) No other temporary or permanent irrigation systems or connections shall be allowed.

5. Hold discussion regarding the language and requirements provided within Section 22.015. Miscellaneous Prohibitions; penalty for violations subsection (b) A violation of this section is a Class C misdemeanor, punishable by a fine as provided in section 1.05 of the San Marcos City Code.

## **REPORTS**

6. Receive a brief report from Commissioners; Gina Eben, Cindy Casparis, and Clay Sullivan on the condition of the cemetery.
7. Receive a Staff update from Kelly Eby, Urban Forester, regarding cemetery trees
8. Receive a Staff update from Bert Stratemann, Parks Operations Manager, regarding the Columbarium project.

## **FUTURE AGENDA ITEMS**

9. Commission Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

## **IV. Question and Answer Session with Press and Public.**

*This is an opportunity for the Press and Public to ask questions related to items on this agenda.*

## **V. Adjournment**

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to [ADArequest@sanmarcostx.gov](mailto:ADArequest@sanmarcostx.gov).

For more information on the Cemetery Commission, please contact the Parks and Recreation Department at [parksinfo@sanmarcostx.gov](mailto:parksinfo@sanmarcostx.gov)