



## City of San Marcos

### Regular Meeting Historic Preservation Commission April 7, 2022, 5:45 PM City Council Conference Room 630 East Hopkins Street

Due to COVID-19, this will be a hybrid (in-person/virtual) meeting. For more information on how to observe the virtual meeting, please visit:  
<https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>

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*The Historic Preservation Commission may adjourn into executive session to consider any item on the agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made on the basis for the Executive Session discussion. The Historic Preservation Commission may also publicly discuss any item listed on this agenda for Executive Session.*

#### I. Call To Order

#### II. Roll Call

- III. 30 Minute Citizen Comment Period:** *Persons wishing to participate (speak) during the citizen comment period must submit their written comments to [hpccommission@sanmarcostx.gov](mailto:hpccommission@sanmarcostx.gov) no later than **12:00 p.m. (noon)** on the day of the meeting. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. Timely submitted comments will be read aloud during the citizen comment portion of the meeting. Comments shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read. Please indicate if you would like to speak in person.*

#### MINUTES

1. Consider approval, by motion, of the March 3, 2022 regular meeting minutes.

#### ACTION ITEM

2. Consider approval of recently amended bylaws utilizing the City Council approved Standard Board and Commission Bylaws template.

#### PUBLIC HEARINGS

*Written comments or requests to join in a public hearing must be sent to [hpccommission@sanmarcostx.gov](mailto:hpccommission@sanmarcostx.gov) the day prior to the meeting and no later than **12:00 p.m.***

*(noon) on the day of the hearing. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. Comments shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read. Any additional information regarding this virtual meeting may be found at the following link: <https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>. Please indicate if you would like to speak in person.*

3. **HPC-22-11 (416 Blanco Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Scott and Michelle Frazier to allow the conversion of an existing detached carport to an enclosed garage, which will include but is not limited to, increasing the square footage for storage and replacement of the shingled roof with metal roofing material.
4. **HPC-22-12 (110 North LBJ Drive)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Cody Taylor, on behalf of Valentino's, to allow the construction of an outdoor patio space at the rear of the building.
5. **HPC-22-13 (1261 West San Antonio Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by David Greear to allow the replacement of the metal skirting with cement board skirting.
6. **HPC-22-14 (714 Burleson Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by John Mark Slack to allow the construction of a six-foot-tall stone fence approximately ten-feet, more or less, behind the front plane of the home, partially along the south side of the home and along the north property line. **(NOTE: THIS ITEM HAS BEEN POSTPONED TO THE MAY 5, 2022 MEETING.)**

## UPDATES

7. Updates on the following:
  - a. Potential Demolition by Neglect Cases
    - i. 904 Belvin Street
  - b. Grant Opportunities and Updates
    - i. National Parks Service's Underrepresented Communities Grant
    - ii. Texas Historical Commission's Certified Local Government Grant
  - c. 2021 Certified Local Government Annual Report Results
  - d. Recommendation Resolutions Report
  - e. HPC Committee Reports Concerning Recent Activities
  - f. Upcoming Events and Training Opportunities

## DISCUSSION ITEMS

8. Discussion regarding returning to in-person Commission meetings and provide feedback to staff.

9. Discussion regarding a preservation plan for the city and provide feedback to staff.
10. Discussion regarding potential dates and topics for a future workshop and provide feedback to staff.

#### **IV. FUTURE AGENDA ITEMS**

Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *(No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.)*

#### **V. QUESTION AND ANSWER SESSION WITH PRESS AND PUBLIC**

This is an opportunity for the Press and Public to ask questions related to items on this agenda. Persons wishing to participate remotely in the Q&A session must email [hpcommission@sanmarcostx.gov](mailto:hpcommission@sanmarcostx.gov) beginning the day prior to the meeting and before 12:00PM the day of the meeting. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. If attending in person, no sign up is required.

#### **VI. ADJOURNMENT**

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to [ADArequest@sanmarcostx.gov](mailto:ADArequest@sanmarcostx.gov). For more information on the Historic Preservation Commission, please contact Alison Brake, Historic Preservation Officer at 512.393.8232 or [abrake@sanmarcostx.gov](mailto:abrake@sanmarcostx.gov).