



# City of San Marcos

## Regular Meeting Historic Preservation Commission June 2, 2022, 5:45 PM City Hall, Council Chambers 630 East Hopkins Street

Due to COVID-19, this will be a hybrid (in-person/virtual) meeting. For more information on how to observe the virtual meeting, please visit:  
<https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>

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*The Historic Preservation Commission may adjourn into executive session to consider any item on the agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made on the basis for the Executive Session discussion. The Historic Preservation Commission may also publicly discuss any item listed on this agenda for Executive Session.*

### I. Call To Order

### II. Roll Call

- III. 30 Minute Citizen Comment Period:** *Persons wishing to participate (speak) during the citizen comment period must submit their written comments to [hpccommission@sanmarcostx.gov](mailto:hpccommission@sanmarcostx.gov) no later than **12:00 p.m. (noon)** on the day of the meeting. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. Timely submitted comments will be read aloud during the citizen comment portion of the meeting. Comments shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read. Please indicate if you would like to speak in person.*

### MINUTES

1. Consider approval, by motion, of the May 5, 2022 regular meeting minutes.
2. Consider approval, by motion of the May 19, 2022 special meeting minutes.

### ACTION ITEMS

3. Consider approval of recently amended bylaws utilizing the City Council approved Standard Board and Commission Bylaws template.
4. **HPC-22-14 (714 Burleson Street)** Consider a request for a Certificate of Appropriateness by John Mark Slack to allow the construction of a six-foot-tall stone fence

located approximately ten-feet, more or less, from the front plane of the home, to run parallel to Burleson Street.

## **PUBLIC HEARINGS**

*Written comments or requests to join in a public hearing must be sent to [hpccommission@sanmarcostx.gov](mailto:hpccommission@sanmarcostx.gov) the day prior to the meeting and no later than **12:00 p.m. (noon)** on the day of the hearing. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. Comments shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read. Any additional information regarding this virtual meeting may be found at the following link: <https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>. Please indicate if you would like to speak in person.*

- 5. HPC-22-18 (127 East Hopkins Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Brian Scofield to replace the existing wooden canopy with a flat metal canopy that will be attached to the building using metal support rods.
- 6. HPC-22-19 (524 Centre Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Michael Wills, on behalf of Jackson Chapel United Methodist Church, to allow the demolition of the church building.
- 7. HPC-22-21 (1115 Belvin Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Suzanne Marsaglia, on behalf of Glenn and Laura Tanner, to replace windows along the north side elevation of the home. **(WITHDRAWN BY APPLICANT)**

## **UPDATES**

- 8. Updates on the following:**
  - a. HPC Committee Reports Concerning Recent Activities
  - b. Grant Opportunities and Updates
    - i. National Parks Service's Underrepresented Communities Grant
    - ii. Texas Historical Commission's Certified Local Government Grant
  - c. Dunbar School Home Economics Building Restoration Progress
  - d. Preservation Plan (status & timeline)
  - e. Local Landmark Plaques (status & next steps)
  - f. Landmark & Historic District Approval Criteria Amendment (status & next steps)
  - g. Upcoming Events and Training Opportunities

## **DISCUSSION ITEMS**

- 9. Discussion regarding tree and habitat protection requirements in the City's historic districts and provide feedback to staff.**

#### **IV. FUTURE AGENDA ITEMS**

Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *(No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.)*

#### **V. QUESTION AND ANSWER SESSION WITH PRESS AND PUBLIC**

This is an opportunity for the Press and Public to ask questions related to items on this agenda. Persons wishing to participate remotely in the Q&A session must email [hpccommission@sanmarcostx.gov](mailto:hpccommission@sanmarcostx.gov) beginning the day prior to the meeting and before 12:00PM the day of the meeting. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. If attending in person, no sign up is required.

#### **VI. ADJOURNMENT**

##### **Notice of Assistance at the Public Meetings**

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to [ADArequest@sanmarcostx.gov](mailto:ADArequest@sanmarcostx.gov). For more information on the Historic Preservation Commission, please contact Alison Brake, Historic Preservation Officer at 512.393.8232 or [abrake@sanmarcostx.gov](mailto:abrake@sanmarcostx.gov).